



# Credit Unions

## HR Support



**RBK HR Solutions team provide a variety of services to Credit Unions throughout Ireland.**

Whether you require a review of your Employment Contract, support and guidance on a specific employee performance related issue, an Organisational Review, the recruitment of a key role in your Credit Union or the implementation of structural changes, we can provide practical, hands on, cost effective support and advice.

We have a dedicated team with significant experience in supporting a large number of Credit Unions.

### **RBK HR Solutions**

#### **Key Services:**

- > Organisational Reviews
- > Performance Management
- > Employment Contracts
- > Investigations
- > HR Handbook & Policies
- > HR Consultancy
- > HR Helpdesk
- > Recruitment

## HR Compliance

Being HR compliant ensures you have the relevant documentation, policies and procedures in place in line with employment legislation.

We can assist you with:

- > HR Reviews to assess compliance
- > Provide and update HR policies, handbooks & employment contracts
- > Carrying out HR due diligence
- > Assist with WRC inspections by giving advice or attending the inspection
- > Implementing HR best practices

## Recruitment

We can support you with attracting and hiring the right candidate for your business in the most cost effective way. We can support you with:

- > Role and person specification
- > Advertisements
- > Screening
- > Shortlisting
- > Interview management
- > Offer management
- > On boarding

## Contact Us:



**Yvonne Clarke**  
HR Manager

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## Organisational Reviews & Implementation

Having the right organisational structure is vital for the success of your strategic plan. We can provide you with:

- > Optimum organisational structure to deliver your strategic plan
- > Associated person & role specifications
- > Assessment of current skills, capabilities and management practices
- > Full pay review benchmarked against other Credit Unions
- > Full implementation plan and hands on support in organisational changes

## HR Consultancy

HR Consultancy deals with specific projects that will help change and improve your business from a HR point of view. We can support you with:

- > Performance Management
- > Merger Support
- > Pay Benchmarking
- > Workplace Investigations
- > Management Upskilling
- > Absence Management
- > Performance incentives
- > Training



**Aine Dunne**  
HR Consultant

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## Our Offices:

**Dublin:** Park View House, Beech Hill Office Campus, Clonskeagh, Dublin 4, D04 X7V2

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